

EMPLOYEE REFERRAL FORM

Name of the Applicant (Referred)			
Position			
Contact No.	Mobile.....		
Email Id			
FOR HR USE ONLY			
REFEREE INFORMATION			
Name:			
Employee Code		Designation	
Email Id			
Date of referred Candidate hire/...../..... (dd/mm/yyyy)		
Department		Position Title	
What fee amount is applicable	Rs.....		
Date Referral Fee due to Referring Employee/...../..... (dd/mm/yyyy)		